

"The PAC" STUDIO POLICIES

Fall/Spring 2020-21

Please read the following information carefully. By completing your registration on-line or in the studio, you are stating that you have read, understand, and agree to the policies of The PAC..

REGISTRATION: Fees to register online or in studio are \$40 per child.

Our normal Fall/Spring session starts **August 24** and ends with the Recital end of May or early June.

Your registration fee and 1st tuition payment is due at registration. Subsequent payments due on the 1st of each month.

TUITION: 30 minute class \$500 for the year. 10 equal monthly payments of \$50 August thru May
45 minute class \$600 for the year. 10 equal monthly payments of \$60 August thru May
60 minute class \$700 for the year. 10 equal monthly payments of \$70 August thru May
Company classes, longer classes, and classes level 4 and up are more per month.
Unlimited classes \$295 per month per child.

Tuition is **generally** \$70 per month, for a 1 hour class a week. Additional classes are at a 10% discount each. This 10% discount also applies to all classes a sibling living in the same household registers for. More advanced classes and longer classes may be a little more.

For example: If Mary takes a Ballet/Tap/Jazz combo class, which is \$70 per month, and sister Susie takes Hip Hop which is \$60 per month, the Hip Hop will be at a 10% discount and will be \$54 per month. Your monthly tuition for the two will be \$70+\$54=\$124 per month. So this family's tuition for the year is \$1,240 broken into 10 equal payments of \$124. **No monthly payment is pro-rated.**

Your tuition is the total for the year divided into 10 equal payments. It is **NOT** based on the number of classes you attend each month. This monthly amount remains the same EVERY month no matter how many classes you attend each month. MOST months will have 4 weeks of classes, some months will have 5 classes, some holiday months will have 3 weeks of classes, June (recital month) may have 1 week, but the tuition remains CONSTANT every month. Holiday months will not be pro-rated. The first payment is your first of your 10 equal payments to have the yearly total paid in full, with your last payment on May 1. In the event that recital is pushed into the 1st week of June, there will be no tuition payment on June 1.

Anyone registering in Sept.. will have 9 payments, in Oct., 8 payments, etc., etc. Mid-month registrations are not pro-rated.

Once one student takes enough classes to bring their tuition to \$295 or above, they have reached the tuition CAP. This means, that no matter how many more classes they take they will never be charged more than \$295 per month for their tuition.

During the year, instead of regular classes, there will be a couple of other necessary normal studio activities such as costume measurements, costume distribution meetings, recital pictures, recital rehearsals, etc. These events are part of the normal dance school year schedule and do not affect tuition and will not have make-up classes.

The final tuition payment is May 1. Although you may not attend "normal classes" every week in May, because of recital, we will be having recital rehearsals, and the recital. The total hours we spend working with your child rehearsing for recital and working with them AT the recital, should be at least about equal to or exceed the amount of hours spent in class during a "normal" month. They are still being educated on dance, performance, and production, even though they are not IN a typical classroom environment the entire month. Note, due to venue availability, recital may be pushed into early June, but no tuition will be due for June.

PAYMENTS/REFUNDS:

We require every family that registers to place a debit or credit card on file in our **SECURE** software system. Your registration fee and 1st tuition payment will be charged the day you register. All subsequent monthly tuition payments will be automatically charged to your card on file on the 1st of each month, with the final charge on May 1. **Once any fees are charged, there will be no refund.** There is no refund for registration fees, even if the child withdraws before classes start. Refunds will be issued for a first tuition payment only when a student withdraws 7 days or more before the 1st day of fall classes which would be August 17, 2020. Classes begin August 24, 2020. Once classes start, there is no refund for tuition, even if the student doesn't attend. Tuition will be discontinued upon written withdrawal for the next month.

We **do not** accept cash or checks for monthly payments. If you wish to not put a credit card on file, you will need pay for a whole semester at a time, (Aug.-Dec) and (Jan-June) by cash or check. Please speak to someone at the front desk.

In the event of your credit card being declined for any reason on the 1st, our system will send you an e-mail notifying you. Please contact us right away. Any charges not paid by the end of the day on the 7th, will be charged a **\$20 late fee.**

You may log onto your account on-line and make payments, see upcoming charges, and update credit cards.

CLASS TIMES/MISSED CLASSES/MAKE UP CLASSES:

Please make sure your student is there and ready for class when it starts. The students do a very important warm up and stretch the first 15 minutes of class. Per our insurance regulations, any student who misses the first 15 minutes of class will not be allowed to take the class. There will be no make-up class when missing due to tardiness.

If WE have to do an unscheduled class cancelation due to a sudden teacher illness or something similar, where we are unable to get a teacher or sub last minute, we WILL offer you a make-up class when possible. If your child misses a class due to illness or other reason, if you choose to, you may do a make-up in another class of equal level, **as long as the class is not "full" to the max number of students already.** Due to our reduced number of classes and number of children allowed in each class, due to COVID, make-up classes may be very difficult, or not possible. Just know that it may be a different teacher, which might be hard on the little ones. We will

allow make-ups ONLY through the end of December. After January 1, each class will be working on their own recital dances in class each week, so it makes it very hard for a child from another class to come in during this time. Tuition remains constant and will not be pro-rated for absences.

TRIAL CLASSES:

We allow 1 free trial class in classes that are not full. If you make plans to try a class, for example, the next week, and in the mean time, people register and the class fills to capacity, you will not be allowed to do a trial in that class. So it's a good idea to check with us the day before you come.

WITHDRAWING FROM A CLASS:

In the unfortunate event that your child needs to withdraw from a class for any reason, we **MUST** have a written withdrawal on file **BEFORE** the 1st of the upcoming month to avoid tuition being charged. You can do this by sending an email to office@PACdance.com OR by filling out a withdrawal form at the front desk.

When emailing a withdrawal, please include the date, the child's name, class, teacher, and reason for withdrawal. Withdrawal's given to us on or after the 1st, after tuition has been charged for that month, will go into effect on the 1st of the upcoming month. Any tuition, costume fees, or recital fee's that have been paid will be non-refundable. If you paid for costumes, you will get the costumes.

HOLIDAYS/CLOSINGS:

We "typically" follow KLEIN ISD calendar for school closures for Holidays. However, there are exceptions. So please always read our emails and bulletin board postings to be aware of any closings or non-closings. There are no make-up classes for Holiday closures. Classes canceled due to inclement weather or weather related events such as power outages, will not have a make-up class. Tuition remains constant.

RECITAL:

We have one big recital at the end of our season, usually end of May or early June. We encourage all students to participate in recital. Please contact the office with conflicts. Recital fees are \$90 for 1 child, \$60 for 1st sibling, and \$40 for each additional sibling. Recital fees will be charged to your card on file on **February 1st**. Once recital fees are paid, there is no refund even if your child later withdraws. We hold studio rehearsals the week before recital. These rehearsals are mandatory for participation in recital. Recital fees include a trophy, 4 tickets for 1 dancer or 6 tickets for 2 or more dancers. Fee also goes toward the venue rental, security, insurance, backdrops, props, techs to run sound and lighting, and PAC staff, etc. Additional tickets can be purchased for \$10 each.

RECITAL COSTUMES:

We take measurements for costumes in October. (We DO add extra room to allow for growth! ☺) You pay for them on Nov. 15. We order them in December, they arrive in Feb. or March, and are distributed in April and Recital Pictures are done in April or May. Costumes are \$70 for each costume for child sizes and \$80 for adult. This fee covers the cost of the costume, the many hours spent selecting costumes, making the class costume book, measuring every student, assigning the proper sizes, making spreadsheets, ordering, taking inventory when they come in, and holding the costume distribution meetings. Any alternations that need to be done, are your responsibility. Note: Anyone who registers **AFTER** Dec. 15 (after order has been placed) will have an extra \$20 late rush fee added to the total cost. Once recital costumes are paid for, there will be no refund, even if your child later withdraws, but you will still get the costume.

COMMUNICATION:

We do 98% of our information and communication by e-mail. It is **crucial** that we have at least one good email on file for a responsible person who will **check it** frequently. We will send newsletters and emails notifying you of upcoming important events, charges, closings, etc. We will also post all our important information on our bulletin boards at the studio. Please check them every time you come in. We suggest you also "like" and follow us on Facebook, The PAC Dance Studio, for even more studio news!

PERMANENT CANCELATION OF WEEKLY CLASSES:

We require at least 4 students to permanently keep a class open. If after about 8 weeks of the start of classes a class has less than 4 students in it, we may possibly ask you to pick another class that works for you. If no other class works for you, you will be withdrawn at the end of the month. No refunds will be given for registration or past tuition. It is highly unlikely this will happen.

DRESS CODE : Please follow dress code:

All Combination Classes age 3-9.

A Black leotard, with NO skirt. We need to see their hips and legs.

Pink footed tights and pink ballet shoes, and black tap shoes. Please remove ribbon laces in and replace with elastic or clips, or buy the ones made without ribbons. Combo classes ages 9-11 will also need to buy Tan Jazz Shoes. Hair up and out of face, in bun or ponytail.

Ballet Levels 1- 5 and Teen Levels:

Black leotards, no skirt, pink tights, pink leather or canvas ballet shoes. Hair **MUST** be in a BUN.

Jazz/Tap/Contemporary Levels 1-5 and Teen Levels:

Any color Leo's, tights, leggings, tanks, 2 piece sets, etc. are acceptable. Attire must be form fitting so we can see body movement. You will need tan Jazz shoes for Jazz and black tap shoes for Tap. Those students who will be coming directly from or going to ballet will want to bring a pair of boy shorts to slip on over black leo. There may not be time to completely change. Hair out of face in bun or ponytail.

Hip Hop:

Any type of athletic wear, shorts, t's, sweats, etc. are acceptable. Any type of sneaker, high tops, or combat boots, are fine. Hair up out of face.

COVID POLICIES:

As the COVID Pandemic is an ever changing and fluid situation, it's too difficult to create specific policies for every scenario that may arise. However, if there are any closures due to COVID mandates by local or state government, we will be sure to communicate by email, our plans for continuing to provide your student a quality dance education at that time.

Also, as mask and distancing guidelines are changing, we will communicate our plans for that as well by email, before Fall classes start, per whatever the Government guidelines are at that time.

Student Waiver/Release Statement and COVID Waiver

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN THIS ACTIVITY OR EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify that I am physically fit, have sufficiently prepared or trained for participation in the activity or event, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity or event.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity or event in which I may participate, and that it will govern my actions and responsibilities at said activity or event

In consideration of my application and permitting me to participate in this event, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

I HEREBY WAIVE, RELEASE, AND DISCHARGE The Performing Arts Center and all divisions thereof of any and all liability and responsibility for injuries, sickness, pandemics, accidents, natural disasters and/or acts of God incurred during participation in and/or instruction of camps, intensives, private instruction, choreography or any activity I may participate.

I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event, THE FOLLOWING ENTITIES OR PERSONS: The Performing Arts Center and/or their directors, officers, managers, employees, volunteers, representatives, and agents, the activity or event holders, activity or event sponsors, activity or event volunteers;

I INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this waiver, release and registration form from any and all liabilities or claims made as a result of participation in this activity or event, whether caused by the negligence of release or otherwise.

I also agree that The PAC may use my dancers' picture/video for advertising or promotions on our website or social media. If I do not agree to this, I will not be able to register online, and will need to fill out a different registration form in person at the studio.

The accident waiver and release of liability shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

By clicking accept and paying through online registration, you are accepting an agreeing to the terms of this statement and all policies.

COVID WAIVER:

I understand and agree to all the new COVID-19 related rules and protocols administered by **The Performing Arts Center (The PAC)**. I understand if my child is sick in anyway, they will not come to class, and must have a doctor's note clearing them from COVID-19 before they can participate, or stay out of dance for at least 14 days symptom-free, whichever comes first. I understand my child will stay home from dance if someone in my immediate household contracts the virus, and must have a doctor's note clearing them from COVID-19 before they can participate, or stay out of dance for at least 14 days symptom-free, whichever comes first. I understand I am willingly and voluntarily allowing my child to participate in an activity where they are around other people, thus increasing their risk of contraction. I understand the risk associated with allowing my child to participate in dance classes regarding COVID-19. However, while I also understand **The PAC** will do whatever it can to prevent the spread of the disease, **The PAC** cannot be held responsible should any child, parent, or guardian contract COVID-19 while utilizing **The PAC** services and premises. I hereby release and discharge **The PAC** and any of its owners, directors, officers and employees from any liability whatsoever, which may arise as a result of the student participating in events sponsored by **The PAC**. I understand that there will be no refund, or pro-rating of tuition if my child misses classes due to COVID, but that I reserve the right to withdraw from class at anytime, in writing before the 1st of the next month, before tuition is charged. I understand, that if I withdraw, I am forfeiting my spot in the class and am not guaranteed a spot if choose to re-enroll.

By clicking accept and paying through online registration, you are accepting and agreeing to the terms of this statement and polices.